

Forwarding Information

The Organizer have appointed **ASAP Panama, S.A.** to be the Official Freight Forwarder of InterLumi Panama & Expo F 2018 for the freight service and on-site exhibit handling.

Official Freight Forwarder ASAP Panama, S.A.
Calle Aquilino de la Guardia PH Ocean Business Plaza
Panama City, Republic of Panama

Tel: (+507) 391 4535

E-mail: mvergara@asapamericas.com

www.asap.com.pa

ELECTRONIC WIRE TRANSFER DETAILS
CITIBANK, NEW YORK, N.Y.
SWIFT CITIUS33
ABA 021000089
FUTURE CREDIT TO:
BANCO GENERAL, S.A. - PANAMA
SWIFT BAGEPAPA
ACCOUNT. No. 10951934
FOR FUTURE PAYMENT TO:
ASAP PANAMA, S.A.
ACCOUNT No. 03-43-01-031830-4

SERVICES

- International transport.
- Preparation of Import Declaration (temporary and/or permanent).
- Obtainment of temporary imports guarantees (customs requirement).
- Payment of applicable fees and charges at port or airport.
- Payment of storage, import duties, taxes and custom charges.
- Inland freight from port/airport to the In Bond Warehouse and then to the show's venue.
- Hiring of security guard and insurance.
- Loading / Unloading goods at the show floor.
- Delivery at the booth.
- Inland freight, loading, unloading and storage of empty crates.
- Transportation from the venue to the warehouse after the show's closure.
- Re exportation and/or domain transfer (when applicable).
- Goods transportation within the show floor (unpacking, assembling, dismantling and repacking staff, supply of forklifts and cranes).

Forwarding Information

ARRIVAL DEADLINES

TYPE OF TRANSPORTATION	PORT	DEADLINE
SEA FREIGHT (Full Container)	PANAMÁ CITY	JULY 14, 2019
SEA FREIGHT (Consolidated)	PANAMÁ CITY	JULY 1, 2019
AIRFREIGHT	PANAMÁ CITY	JULY 15, 2019

Please note:

- Any cargoes arriving after the above mentioned deadlines may require special attention in order to expedite customs formalities and ensure prompt delivery to the show site. In this instance, they will be subject to additional charges.
- ASAP will not be responsible for late arrivals to the show floor or even lack of delivery should the cargo miss the abovementioned deadlines.

DOCUMENT DEADLINES

- For sea freight shipments, **original documents** must be sent to ASAP in Panamá at least **5 working days prior to cargo arrival**.
- For air shipments, **original documents** must be attached to the AWB.
- For land shipments, **original documents** must be sent together with the cargo.
- In all cases, copies of the documents must be sent to ASAP by e-mail within the time limit of **24 hours after the shipment**.

TRANSPORTATION DOCUMENTS

B/L and/or AWB must be issued as follows:

- Shipper: Exhibitor or its freight forwarder / Address.
- Consignee: Contact to Mario Vergara e-mail: mvergara@asapamericas.com
- Notify: ASAP Panamá, S.A

Note: **GOODS TO BE EXHIBITED AT "INTERLUMI PANAMA 2019" or "Expo F 2019" AT "ATLAPA CONVENTION CENTER," 25TH - 27TH JULY, 2019.**

- All sea cargoes must be shipped to Panama's port. All air cargoes must be shipped to Panama's City Airport. Any other port or airport will not be accepted.
- The AWB or B/L must clearly show the total amount of freight charges. The term "As Agreed" is not allowed.
- All freight charges must be **PREPAID**.
- Permanent Imports and Temporary Imports must be shipped with different sets of shipping documents.
- Beverages and edibles' shipping is **banned**.
- It is highly recommended to avoid consolidated shipments. **It should be noted** that if the exhibitor chooses such shipment, our company will not be responsible for any delay deriving from consolidation procedures.

Forwarding Information

GENERAL INFORMATION

- Printed material, giveaways, gifts, and any other promotional materials, are subject to import duties. Please be aware of the high cost this kind of imports involves in Panamá.
- All items included in the shipment must be declared on the shipping documents. Should you omit such information, you will be incurring in extra charges. There may not be a strict relation between the amount to be paid and the cost of the goods.

MERCHANDISE INFORMATION

Along with the shipping documents, shipper must send brochures, catalogues, pictures, etc. in order to proceed with the proper classification of goods. In most cases, such information must be sent in advance to ASAP, either by fax or e-mail.

TEMPORARY IMPORT GUARANTEE

It is custom's requirement to present a guarantee covering all the import duties and taxes applicable to permanent imports. ASAP will provide such guarantee with charges on the exhibitor.

PAYMENT INSTRUCTIONS

The total amount of our quotation must be credited to ASAP account before cargo's arrival. Payment should be wire transferred to the account to be informed by ASAP.

No checks of any kind will be accepted.

MARKS & NUMBERS

All cases, crates, cartons and/or packages must be clearly marked on at least one side and the top, showing the following information:

Exhibitor's Name.

- Booth Number.
- Dimensions in centimeters.
- Crate/Case number (e.g.: 1/5).
- B/L or AWB number.
- Gross Weight – Net Weight, in kilos

RESTRICTED ITEMS

Many products are subject to additional controls by Panamá's governmental agencies. Hence many items may require additional documentation, clearances, permits or licenses before admission.

Do not hesitate to contact us should you deem necessary any further information regarding this or any other matters.